

## EXECUTIVE MEMBER DECISION FORM

**DECISION TO BE TAKEN BY: CLLR PHIL DAVIES**

**KEY DECISION: YES**

**PORTFOLIO AREA: HIGHWAYS & TRANSPORT**

**PORTFOLIOS AFFECTED: HIGHWAYS & TRANSPORT**

**WARDS AFFECTED: ALL WARDS**

---

**SUBJECT: RE-COMMISSIONING OF ASSISTED TRAVEL (SPECIALIST TRANSPORT) SERVICES FROM SEPTEMBER 2018**

---

### **1. RECOMMENDATIONS:**

The Leader of the Council is requested to:

Approve the re-commissioning of Assisted Travel services, including the commencement of the necessary procurement processes and market engagement, based on the 'direct control with external contracts' approach outlined in this report.

### **2. REASON/S FOR RECOMMENDATIONS:**

Approval of the approach to re-commissioning these services and commencement of the necessary procurement processes and market engagement is necessary to ensure service delivery arrangements are in place for September 2018 when the current contract arrangements expire.

The proposed 'direct control with external contracts' approach is the only option that has the flexibility to adapt quickly to future opportunities in this area (for example, the commissioning of services on a city region footprint) and can be delivered in the short commissioning timeframe.

### **3. STATEMENT OF COMPLIANCE**

*The recommendations are made further to legal advice from the Deputy Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The*

recommendations reflect the core principles of good governance set out in the Council's Code of Corporate Governance.

#### 4. DECLARATION OF INTEREST

There are no conflicts of interest.

<b>Signed:</b>  <b>Executive Member: Cllr Phil Davies</b> <b>Date: 12/12/2017</b> <b>Also present:</b>	<b>Signed:</b>  <b>Chief Officer: Mark Smith</b> <b>Date: 12/12/2017</b>
<b>Date of Senior Policy Team Meeting(s):</b>	

#### A list of background papers on this issue is held with:

Contact Officer: Mark Smith  
Date: 11 December 2017

**Date of Publication:**

**Date of Expiry of Call-In Period:**

*Form Reference: Executive Member Decision Form May 2012 v 1.0*